

ADMISSION TO THREE YEAR LLB COURSE-2023**Second Stray Vacancy Filling Round****GUIDELINES**

The Vacancies existing in Three Year LLB course after the First Stray Vacancy Filling are to be filled by the respective institutions from 27.11.2023 to 30.11.2023 as per the list furnished by the Commissioner for Entrance Examinations.

Eligibility to participate in Stray Vacancy Filling

A candidate is eligible to attend the stray vacancy filling allotments at the respective institutions,

- If he/she is included in the Rank List of Three Year LLB -2023.
- Should have the academic eligibility as prescribed in clause 6 of the Prospectus for admission to Three Year LLB courses 2023-24.
- Who are not admitted in Three Year LLB Course in the previous rounds of centralised allotments including the first stray vacancy filling.
- Should be ready to pay the prescribed fees and present all the supporting documents to prove the various eligibility conditions and claims prescribed in the prospectus, while attending the stray vacancy filling process at the respective institutions.

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Eligible candidates List- This list includes the candidates who have included in the three year LLB rank list for the academic year 2023-2024. Those candidates who have got admission in the previous rounds of allotment will not be included in this list. Those candidates who have vacated the seat after the last date of mop up option registration will not be included in this list.

Reporting Period: Eligible candidates should report before the concerned college authority with all the documents including TC in original and the fee should be paid to the college before the end of reporting period. The reporting period is from 27.11.2023 to 29.11.2023, 4.00 PM, based on which the allotment will be done by the College before 30.11.2023, 12 Noon.

Guidelines for Allotment (to be followed by the Colleges and candidates)

1. Stray vacancy filling **should not be on First-Come, First-Served basis.**
2. Eligible candidates can report before the concerned college authority with all the required documents in original including Transfer Certificate. All the documents listed in the prospectus, as the documents to be submitted to the college authority for taking admission, should be submitted to the concerned college authority before the end of the reporting period.
3. No actual seat allocation should be done before the end of reporting period and the admission finalization should be done in rank order only, from the candidates reported before the college authority satisfying the conditions in the previous Para. Admission finalization should be done only **after the reporting period ends.** Fee

collected from candidates who are not finally admitted should be promptly refunded.

4. Admission to any category seats should be made from the candidates belonging to the respective categories only. However, in the event of not enough candidates reporting during the reporting period, the college authority can convert the category seat to another eligible category as per the prospectus condition. That is, for all the eligible candidates, the reporting period will end at **4.00 PM on 29.11.2023** irrespective of category conversion or not.
5. College authorities should verify the Three Year LLB rank list as well as the category status of the candidates using the Data Sheet to be brought by the candidates. Academic eligibility should also be verified by the college authority.
6. The colleges should forward the following lists to the CEE on **30.11.2023, 4.00 P.M.**

1. The list of candidates who have reported before the college authority.
2. The list of rejected candidates, if any, with the reason(s) for rejection.
3. The list of candidates finally admitted.
4. The vacancy details, if any

The lists should include Three Year LLB roll number, Three Year LLB rank, admitted category, if applicable, reporting time and the name of the candidate. All the college authorities should update the details of stray vacancy admission through OAMS before **30.11.2023, 4.00 PM.**